



Australasian Society for HIV Medicine

Annual General Meeting Minutes

Date: Wednesday 20 October 2010

Time: 12:30 to 1:30pm

Location: Sydney Convention & Exhibition Centre, Darling Harbour, Sydney

Apologies: Paul Goldwater, Jenny Hoy, Michael Kidd, Sharon Lewin, Tina Schmidt, Mekala Srirajalingam, Theo van Lieshout

Present: Margaret Bain, Mark Bloch, Leng Boonwaat, Mark Boyd, Michael Boyle, David Brockman, Katherine Brown, Chris Carmody, Catherine Cherry, John Chuah, Paul Crouch-Chivers, Philip Cunningham, Lyndal Daly, Elizabeth Dax, William Donohue, Basil Donovan, Gregory Dore, Liza Doyle, Fraser Drummond, Beng Eu, Roger Garsia, Carla Gorton, Jemima Higgins, Sonja Hill, Newell Johnson, Niamh Keane, Anthony Kelleher, Carole Khaw, Anuja Kulatunga, Rodney Lovett, Deborah Marriott, John McBride, David McGuigan, Nicholas Medland, Kristine Millar, Adrian Mindel, Richard Moore, Catherine O'Connor, Catriona Ooi, Louise Owen, Catherine Pell, Anna Pierce, Michael Porter, Jeffrey Post, Patricia Price, Stephen Rowles, Jan Savage, Michael Seah, Tuck-meng Soo, Jillian Thompson, Vanessa Towell, Olga Vujovic, Russell Waddell, Michelle Walsh, Jo Watson, Emily Wheeler, Nikki Woolley, Edwina Wright, Richard Wright, Stephen Young

Proxies: Ben Anderson, Jacinta Ankus, David Baker, Bob Batey, Karen Blyth, Dianne Carey, Graham Cooksley, Deborah Couldwell, Benjamin Cowie, Levinia Crooks, Carol El-Hayek, Martyn French, Michelle Giles, Andrew Gowers, Peter Higgs, Geoff Honnor, Garry Lane, Stephen Kent, Vicki Luker, Stav Mantas-Tzimos, Leon McNally, Arun Menon, Duc Nguyen, Sarah Pett, Edward Reis, Darren Russell, Helen Tyrrell,

Quorum: As of this morning ASHM has a financial membership of **768** full voting members. The constitution requires that 10% of the membership participate in the Annual General Meeting either by being present at the meeting or by proxy. Quorum for this meeting is therefore **77** people.

We have been notified of 27 proxies. If anyone holds a proxy and has not yet told the registration staff can you please do so now. Members present in person can hold a maximum of 5 proxies.

There are 60 voting members present and 27 proxies so we have reached quorum.

Greg Dore declared the meeting open at 12:45 pm
The list of apologies is as follows:

Minutes

That the minutes of the last AGM held on Thursday 10 September 2009 be accepted as a true and accurate record of that meeting.

Moved: Philip Cunningham
CARRIED UNANIMOUSLY

Seconded: Fraser Drummond



Annual Report

Presidents Report:

The President's Report is published in the Annual Report and was presented to members. The President asked the Members to recall that the Annual Report had been posted on the ASHM website since 30 September and hard copies of the Report made available at this meeting.

Greg Dore said that in the interests of time he would assume that members had read his Report as published in the Annual Report, but was happy to answer any questions. There were no questions in regard to the Report.

Financial Report and Director's Financial Statement:

The President drew Member's attention to the Annual Financial Report including the Director's Financial Statement which is also included in the Annual Report and announced that he was happy to advise that after ASHM's first reporting period as a company limited by guarantee, the Society continues to be in a healthy financial position. We have maintained a position where we have sufficient operating funds to allow us to cover fluctuations in cash flow and to keep the organisation functioning while contracts are negotiated.

Greg Dore then asked if there were any issues to raise or questions. There being no questions, the motion to approve the Annual Report was moved.

That the Annual Report, incorporating the President's Report, Director's Financial Statement and audited Annual Financial Report, be approved by the Annual General Meeting.

Moved: Edwina Wright
CARRIED UNANIMOUSLY

Seconded: Mark Boyd

Election of the Board

Greg Dore thanked retiring members of the Board:

Nick Medland is leaving the board after a long and productive association with ASHM. Nick is the head of the US Centers for Disease Control and Prevention Global AIDS Program HIV/AIDS Care and Treatment program and the Care and Treatment lead for the US President's Emergency Plan for AIDS Relief in Vietnam. He has brought a crucial perspective to ASHM as we have taken our work into the Asia-Pacific region, and he will continue to advise us on international aid and development matters.

Russell Wardell has also decided not to re-stand for the Board, due to competing work demands. Russell is Director of the Sexually Transmitted Diseases Service of the Royal Adelaide Hospital and is responsible for the organisation of the state wide STI surveillance system and clinical services at Clinic 275. As a Senior Consultant Sexual Health Physician he also undertakes an HIV medicine caseload in the Infectious Diseases Clinic. He also oversees a Clinical Trials Unit at the Clinic 275 and has been involved with numerous clinical trials. He has a teaching appointment in the Discipline of Public Health at the University of Adelaide and supervises research projects for undergraduates. We will continue to seek Russell's valuable counsel in health education.

Richard Norris is also leaving us. Richard currently works as the Coordinator - HIV Clinical Trials Unit at St Vincent's Hospital, Sydney and will be devoting his time to this clinical research work.

Nominations for the Board closed on 13 August at which time the number of nominations equalled the number of vacancies



The Board positions up for election were nine Ordinary Directors and two Vice Presidents (the President was not up for re-election, as he is entering year two of a two year term).

Those people nominated were therefore elected unopposed. The returning members are:

Executive:

Edwina Wright - Vice President

Mark Boyd – Vice President

Ordinary Members

Mark Bloch – NSW

Ben Cowie - VIC

Philip Cunningham – NSW

Michelle Giles – VIC

Patricia Price – WA

Darren Russell – QLD

The newly elected Ordinary Members of the Board are:

Lyndal Daly – SA

Lyndal has worked as a member of the Infectious Diseases Unit at the Royal Adelaide Hospital for over five years as a Clinical Practice Consultant. Her role originally included managing, organizing and coordinating the clinical trials for the Unit, over time this aspect has lessened and the role has changed to involve managing the outpatients department, safety and quality, and coordination of patient care for the ID Unit.

William Donohue – SA

William is a General Medical Practitioner at O'Brien Street clinic in inner city Adelaide, with a high caseload of patients with HIV and/or chronic hepatitis. He is a Clinical Lecturer in the Discipline of General Practice at the University of Adelaide and Primary Care representative on the South Australian Health Steering Committee on HIV/AIDS and Hepatitis C.

Louise Owen – TAS

Louise is a General Practitioner and sexual health physician who has been working in the area of sexual health since 1996. Louise has worked in a number of high caseload general practices and most recently has been the Clinical Director of the Victorian AIDS Council/Gay Men's Health Centre in Melbourne, (and since moving to Hobart still consults to them). Louise is currently developing her Sexual Health practice in Hobart.

Appointment of Auditor

As a company limited by guarantee, ASHM is required to officially appoint our auditors for another year. The President proposed that ASHM continue to utilize the services of Walker Wayland Accountants.

That ASHM utilise the services of Walker Wayland Accountants for auditing our accounts for the 2010-11 financial year.

Moved: Edwina Wright
CARRIED UNANIMOUSLY

Seconded: Elizabeth Dax



Motions on Notice:

Special Resolution – Notice of Motion 1

The first Motion on Notice was a Special Resolution concerning the re-instatement of a postal ballot for Board elections in the ASHM Constitution. A background paper on this Motion on Notice was tabled at the meeting.

Because it involves a change to the Constitution, it must be a special resolution, with 75% approval of members present, in person or by proxy, in order to pass the motion.

That the election of the Board be by postal ballot, and the Constitution be amended to allow this.

Moved: Greg Dore
CARRIED UNANIMOUSLY

Seconded: Levinia Crooks

Notice of Motion 2

The second motion concerned a request to ASIC to vary the period of notice required before the AGM to give members the opportunity to review the annual financial report. A background paper on this Motion on Notice was tabled at the meeting.

That the members support the proposal to seek ASIC approval to shorten the period available for members to review the audited Annual Financial Reports of the Australasian Society for HIV Medicine.

Moved: Greg Dore
CARRIED UNANIMOUSLY

Seconded: Levinia Crooks

Setting of Annual Fees

The President outlined how in order to better coordinate membership renewal and accounting processes, it has been decided to change the membership “year” from calendar to financial year. This will allow ASHM to continue to streamline the application and renewal systems, and bring the membership year into better alignment with the annual conference and AGM.

There will be an extension of the current financial membership period by six months. The next membership renewal reminders will be sent out in March 2011, for payment of membership dues for the 2011-12 financial year.

It is proposed **that** for the 2011-12 financial year:

- all membership category dues remain at \$100, apart from
- students and retired member fees, which will remain at \$60

Moved: Greg Dore
CARRIED UNANIMOUSLY

Seconded: Russell Wardell

The meeting closed at 1:15pm